

FINANCE COMMITTEE REPORT
Chairperson: Loren Ratajczak (temporary)
March 2011

NO RECOMMENDATIONS for ACTION

MINUTES
FINANCE COMMITTEE MEETING
March 23, 2011

Attendance (* indicates present)

Committee:

Chairperson: TBA

Section reps: Timm Slade*, Loren Ratajczak*

League Reps: CCAA: Al Gens* ECIC: Greg Witman* (for J.Graczyk) Buff: Aubrey Lloyd

NO: Joel Reed* NFL: John Forcucci*

Superintendents: CCAA: Steve Vanstrom, Frewsburg; Steve Penhollow *, Falconer,
Mark Ward, Ellicottville

ECIC: Jeff Rabey, Depew

Items highlighted in yellow are reminders to the responsible parties. Green when completed.

Chairperson D.Coder is stepping down from the Chairperson position. The meeting was run by Section Treasurer L.Ratajczak and Executive Director T.Slade.

- 1.0 Fund Balance:
 - 1.1 Treasurer's Report/ Fund Balance: Current assets were reviewed. The Fund Balance remains stable and it is anticipated that dues can remain constant.
 - 1.2 A formula for funds distribution for travel to state competition 2010-11 will be established when it is better known how many teams/ individuals have qualified for state competition.
 - 1.3 A dedicated fund within the Fund Balance for the reimbursement costs for state travel will be discussed after another year of reimbursing the districts.
- 2.0 Sectional championship venues:
 - 2.1 Football: Review of Football Financial Reports → [Sectionals Regionals](#)
Use of All High Stadium for Football regionals was very expensive. The itemized list of expenses and gate receipts for the games at Ralph Wilson still has not been received. T.Slade will meet with the Bills organization to discuss cost reductions for football at Ralph Wilson stadium.
 - 2.2 Lacrosse: A.Lloyd, AD Buffalo, is working with the Section to reduce costs at All High Stadium for girls and boys lacrosse this spring.
- 3.0 Old Business- updates on the following
 - 3.1 Injury Management for 2011-12: The cost for providing trainers at neutral sites is approximately \$30,000 but could be reduced if trainers are not provided when participating schools bring their own. A possible alternative to bidding for the provision of trainers would be a Trainer Coordinator. This individual could maintain a data base of trainers, determine when and where trainers are needed and coordinate trainer assignments. It was noted that the presence of physicians at the wrestling tournaments is critical and that this service must be maintained.
 - 3.2 Centralized Management of Officials:
 - a) Officials organizations have not yet been billed the annual assigner fee of \$25/year as per the Officials Contract signed June 30, 2010.
 - b) The Monsignor Martin usage fee for Arbitersports (\$2,000) will be billed in the near future.
 - b) Payment of ice hockey officials through Arbitersports/RefPay is almost complete and has run smoothly.

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- 3.3 Policies/procedures for Purchase Requisition/PO system and Section VI credit card (detailing card holders, limits and recording of all expenditures in a log) were reviewed. This will be an action item at the March Athletic Council meeting.
 - 3.4 Section VI Championship facility: The quote for lights at ECC south is \$350,000. A package is being prepared by the light vendor and the field track vendor. UB is no longer a consideration due to their concerns about potential NCAA violations.
 - 3.5 Corporate Sponsorship: We are awaiting survey data collected by CCAA districts
 - 3.6 Rent charged by BOCES for the Section office: The breakdown of costs in the rent which is approximately \$6650 was reviewed.
 - 3.7 Teleconferencing for Finance meetings: The Distance Learning Facility at BOCES costs \$200 per usage. It was recommended that instead of DL, Meet-me conferencing (via telephone) be used for all future meetings except the Budget planning meeting held in October.
- 4.0 New Business
- 4.1 Anticipated future purchases/expenses (Equipment, etc): None expected at this time. Windbreakers to identify Section VI staff at sectionals were purchased.
 - 4.2 Payment for police and computer scorers at sectional events: It was noted that police costs are contractual and cannot be set by the Section. Costs for computer scorers differ widely depending on the date and the sport. This will be addressed directly with the Chairs of the sports involved at the next pre-season meeting (fall sports in mid-June)
 - 4.3 Bowling: It was noted that there may be additional coaches traveling with the Section to attend state competition. Their schools should be charged for their meals and rooms. This will also be addressed with Sportchairs at their pre-season meeting.
 - 4.4 Boys Ice Hockey Chairperson position: It was noted at the Sectional Intersectional Committee meeting that the remuneration for the Boys Ice Hockey Chairperson is not in line with the duties which includes setting up the Federation schedule and reserving ice time throughout the season as well as post-season. Chairs of other sports are generally responsible for post-season only. Fees for Sportchairs were last updated November 2009. T.Slade will meet with M.DiFilippo.

**FUTURE FINANCE COMMITTEE MEETING DATES:
Noon on April 28 via teleconference**